



**New Hampshire**  
Department of  
Revenue Administration

**2021**  
**MS-737**

**Proposed Budget**

**Hopkinton**

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 2/19/2021

**BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Mark Zankel	Chair	DocuSigned by: <i>Mark Zankel</i> 83E2E068F70C48A...
Richard Houston	Vice Chair	DocuSigned by: <i>Richard Houston</i> 6C167514A6DF432...
Jonathan Cohen	Member	DocuSigned by: <i>Jonathan Cohen</i> B8D4B4ED94744CB...
Virginia Haines	Member	DocuSigned by: <i>Virginia Haines</i> A2444556F0384B1...
Janet Krzyzaniak	Member	DocuSigned by: <i>Janet Krzyzaniak</i> 1BAF26F84159414...
Steve Reddy	Member	DocuSigned by: <i>Steve Reddy</i> 7D6A7E35A963478...
Ken Traum	For the Select Board	DocuSigned by: <i>Ken Traum</i> 54FBB3FB1C584DE...
Thomas Lipoma	For the Hopkinton Village Precinct	DocuSigned by: <i>Thomas Lipoma</i> 27241317C9BE476...
Donald Houston	For the Contoocook Village Precinct	DocuSigned by: <i>Donald Houston</i> 728FCE4753AD4F7...
Norman Goupil	For the Hopkinton School District	DocuSigned by: <i>Norm Goupil</i> BD54B4E854CD40F...

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2021**  
**MS-737**

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$266,185	\$272,583	\$277,176	\$0	\$277,176	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$202,790	\$205,325	\$193,548	\$0	\$193,548	\$0
4150-4151	Financial Administration	03	\$124,178	\$123,618	\$126,530	\$0	\$126,530	\$0
4152	Revaluation of Property	03	\$84,372	\$80,600	\$79,870	\$0	\$79,870	\$0
4153	Legal Expense	03	\$10,347	\$15,000	\$15,000	\$0	\$15,000	\$0
4155-4159	Personnel Administration	03	\$853,709	\$924,526	\$997,312	\$0	\$997,312	\$0
4191-4193	Planning and Zoning	03	\$120,405	\$122,940	\$125,873	\$0	\$125,873	\$0
4194	General Government Buildings	03	\$114,725	\$114,552	\$127,396	\$0	\$127,396	\$0
4195	Cemeteries	03	\$22,297	\$22,594	\$22,564	\$0	\$22,564	\$0
4196	Insurance	03	\$73,995	\$71,566	\$78,575	\$0	\$78,575	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,873,003</b>	<b>\$1,953,304</b>	<b>\$2,043,844</b>	<b>\$0</b>	<b>\$2,043,844</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	03	\$797,295	\$836,359	\$871,250	\$0	\$871,250	\$0
4215-4219	Ambulance	03	\$696,197	\$723,945	\$746,863	\$0	\$746,863	\$0
4220-4229	Fire	03	\$267,318	\$286,397	\$300,432	\$0	\$300,432	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	03	\$0	\$1	\$1	\$0	\$1	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$1,760,810</b>	<b>\$1,846,702</b>	<b>\$1,918,546</b>	<b>\$0</b>	<b>\$1,918,546</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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<b>Highways and Streets</b>								
4311	Administration	03	\$836,999	\$853,594	\$907,663	\$0	\$907,663	\$0
4312	Highways and Streets	03	\$672,381	\$738,300	\$775,000	\$0	\$775,000	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$2,285	\$2,280	\$2,340	\$0	\$2,340	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$1,511,665</b>	<b>\$1,594,174</b>	<b>\$1,685,003</b>	<b>\$0</b>	<b>\$1,685,003</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$566,701	\$686,846	\$609,696	\$0	\$609,696	\$0
4325	Solid Waste Cleanup	03	\$33,431	\$60,780	\$64,987	\$0	\$64,987	\$0
4326-4329	Sewage Collection, Disposal and Other	03	\$165,549	\$167,172	\$179,130	\$0	\$179,130	\$0
<b>Sanitation Subtotal</b>			<b>\$765,681</b>	<b>\$914,798</b>	<b>\$853,813</b>	<b>\$0</b>	<b>\$853,813</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**Appropriations**

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<b>Health</b>								
4411	Administration	03	\$6,428	\$6,659	\$6,559	\$0	\$6,559	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$5,900	\$5,900	\$5,900	\$0	\$5,900	\$0
<b>Health Subtotal</b>			<b>\$12,328</b>	<b>\$12,559</b>	<b>\$12,459</b>	<b>\$0</b>	<b>\$12,459</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$67,985	\$68,522	\$69,796	\$0	\$69,796	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	03	\$47,987	\$50,000	\$50,000	\$0	\$50,000	\$0
<b>Welfare Subtotal</b>			<b>\$115,972</b>	<b>\$118,522</b>	<b>\$119,796</b>	<b>\$0</b>	<b>\$119,796</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$147,375	\$160,892	\$161,066	\$0	\$161,066	\$0
4550-4559	Library	03	\$305,775	\$311,595	\$313,426	\$0	\$313,426	\$0
4583	Patriotic Purposes	03	\$0	\$0	\$3,000	\$0	\$3,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$453,150</b>	<b>\$472,487</b>	<b>\$477,492</b>	<b>\$0</b>	<b>\$477,492</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$0	\$1	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$5,021	\$6,050	\$22,500	\$0	\$22,500	\$0
<b>Conservation and Development Subtotal</b>			<b>\$5,021</b>	<b>\$6,051</b>	<b>\$22,501</b>	<b>\$0</b>	<b>\$22,501</b>	<b>\$0</b>



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**Appropriations**

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<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$593,898	\$593,483	\$330,208	\$0	\$330,208	\$0
4721	Long Term Bonds and Notes - Interest	03	\$123,955	\$127,956	\$196,425	\$0	\$196,425	\$0
4723	Tax Anticipation Notes - Interest	03	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$717,853</b>	<b>\$723,439</b>	<b>\$528,633</b>	<b>\$0</b>	<b>\$528,633</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$1,800,000	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$0</b>	<b>\$1,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$7,662,087</b>	<b>\$0</b>	<b>\$7,662,087</b>	<b>\$0</b>



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**Special Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	09	\$85,000	\$0	\$85,000	\$0
	<i><b>Purpose:</b> Authorization to Expend from Pay-by-Bag Special Re</i>					
4520-4529	Parks and Recreation	10	\$1,000	\$0	\$1,000	\$0
	<i><b>Purpose:</b> Authorization to Expend from the Senior Center Ren</i>					
4915	To Capital Reserve Fund	04	\$706,000	\$0	\$706,000	\$0
	<i><b>Purpose:</b> Appropriation to Capital Reserve Funds</i>					
4916	To Expendable Trusts/Fiduciary Funds	05	\$72,500	\$0	\$72,500	\$0
	<i><b>Purpose:</b> Appropriation to Expendable Trust Funds</i>					
<b>Total Proposed Special Articles</b>			<b>\$864,500</b>	<b>\$0</b>	<b>\$864,500</b>	<b>\$0</b>



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**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4150-4151	Financial Administration	06	\$61,300	\$0	\$61,300	\$0
<i>Purpose: Financial Software Update</i>						
<b>Total Proposed Individual Articles</b>			<b>\$61,300</b>	<b>\$0</b>	<b>\$61,300</b>	<b>\$0</b>



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$0	\$15,000	\$15,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$0	\$25,000	\$25,000
3186	Payment in Lieu of Taxes	03	\$0	\$162,000	\$162,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$0	\$80,000	\$80,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$0</b>	<b>\$282,000</b>	<b>\$282,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$0	\$1,000	\$1,000
3220	Motor Vehicle Permit Fees	03	\$0	\$1,310,000	\$1,310,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	03	\$0	\$22,000	\$22,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$0</b>	<b>\$1,333,000</b>	<b>\$1,333,000</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$0	\$231,234	\$231,234
3353	Highway Block Grant	03	\$0	\$153,366	\$153,366
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$0	\$450	\$450
3357	Flood Control Reimbursement	03	\$0	\$237,500	\$237,500
3359	Other (Including Railroad Tax)	03	\$0	\$5,500	\$5,500
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$628,050</b>	<b>\$628,050</b>





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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$0	\$1,002,858	\$1,002,858
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$0</b>	<b>\$1,002,858</b>	<b>\$1,002,858</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03	\$0	\$2,500	\$2,500
3502	Interest on Investments	03	\$0	\$45,000	\$45,000
3503-3509	Other	03	\$0	\$39,100	\$39,100
<b>Miscellaneous Revenues Subtotal</b>			<b>\$0</b>	<b>\$86,600</b>	<b>\$86,600</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	09, 10	\$0	\$86,000	\$86,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$0</b>	<b>\$86,000</b>	<b>\$86,000</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	06	\$0	\$61,300	\$61,300
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$61,300</b>	<b>\$61,300</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$3,479,808</b>	<b>\$3,479,808</b>



**New Hampshire**  
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**2021  
 MS-737**

**Budget Summary**

<b>Item</b>	<b>Selectmen's Period ending 12/31/2021 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2021 (Recommended)</b>
Operating Budget Appropriations	\$7,662,087	\$7,662,087
Special Warrant Articles	\$864,500	\$864,500
Individual Warrant Articles	\$61,300	\$61,300
Total Appropriations	\$8,587,887	\$8,587,887
Less Amount of Estimated Revenues & Credits	\$3,479,808	\$3,479,808
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$5,108,079</b>	<b>\$5,108,079</b>



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**Supplemental Schedule**

<b>1. Total Recommended by Budget Committee</b>	<b>\$8,587,887</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$330,208
3. Interest: Long-Term Bonds & Notes	\$196,425
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$526,633
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$8,061,254</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$806,125
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$9,394,012</b>